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# Campus News July 15, 1994

La Salle University

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# CAMPUS NEWS

## LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

JULY 15, 1994



### LA SALLE UNIVERSITY

OFFICE OF DEVELOPMENT

PHILADELPHIA, PA 19141-1199 • (215) 951-1540 • FAX (215) 951-1734

To the La Salle community:

You are cordially invited to a choral concert at La Salle University on Tuesday, July 19, 1994 at 7:30 p.m. in the Dan Rodden Theater located in the Union Building.

La Salle is presenting the men and boys choir of Passy-Buzenval, all of whom are students of a Christian Brothers' school located in a suburb of Paris. The choir will be performing in major cities in the Eastern United States; for universities, colleges, and schools of the Christian Brothers and at major cathedrals in the area.

Started in 1987, the young men of the choir are all volunteers of great motivation and love of music. Their first mission is to keep alive the Catholic liturgy through their music. They have traveled the world to bring their concerts of sacred and secular music to the widest possible audience.

There is a reception following the concert. If you have any questions, please feel free to contact my office at 951-1834. To facilitate planning for the event, if you could let us know an approximate count of people attending, I would be very grateful.

Brother Charles E. Gresh, F.S.C.  
Director of Development

*Campus News* is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.

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## ail and Duplicating emo

TO: The University Community

FROM: Ms. Linda M. Ferrante, Director

DATE: July, 1994

*Yes we can* perform many support services for you at the Duplicating Department such as copying, printing, binding, stapling, folding, wrapping, booklet making, etc. However, our mission begins with an original document created by you. The services we provide start with the duplicating process and continue thereafter.

Recently, requests for pre-duplicating preparation of original documents, that is, page set-ups, drop in logos, photos, and pasting up strips of paper to form one page, etc. have been on the increase. In order to avoid disappointment or possible delays with your next project, and so that we can continue to be a "*Yes we can*" support service for you, may I offer the following suggestions:

- If available, use the desktop publishing capabilities of your office wordprocessor to create your document.

- Do minor paste-up work in your office.

- Consult with Desktop Publishing Services Department in Olney Hall 100 about your next project.

Your complete original, created and approved by you with your properly filled out duplicating requisition will prove to expedite your work order in the most efficient and timely fashion.

Thank You.

# FYI LA SALLE.....



A new alcohol and other drug service has been created on campus- an alcohol and other drug archive. This is a repository of AOD files located on the "N" directory of WordPerfect on Administrative Computing's LAN.

To access this archive, select word processor (W) at the main menu; choose WordPerfect (W). Once into WordPerfect press, F5, N:, enter. You are now in the public access directory of WordPerfect. Scroll down to either "Alcohol" (only alcohol related files) or "Drugs" (drugs other than alcohol files) and enter twice (enter,enter). You will now see the directory of files available to you. Scroll to IREADMEI for additional information about using this service.

All files are available to you to read, download, or print out. If you use Microsoft Word, you can download these files as MSDOS/ASCII text by entering "ctrl-F5, 3". If you use these files with students, please cite the AOD Program, include our extension (X-1355) and location (Counseling Center, McShain).

Name: \_\_\_\_\_

Extension: \_\_\_\_\_

Department: \_\_\_\_\_

## QUESTIONNAIRE

Academic Computing and Technology would like to schedule a few workshop sessions for the topics listed below. We are also considering Advanced sessions for those already familiar with these packages.

In order to determine which classes would be the most helpful to you and also the best time and day to schedule these sessions, it would be appreciated if you would complete the questionnaire below. If you have any additional input, please feel free to let us know.

### Packages

Microsoft Windows	(YES)	(NO)
Word for Windows	(YES)	(NO)
Adv. Word for Windows	(YES)	(NO)
Excel	(YES)	(NO)
Adv. Excel	(YES)	(NO)
Internet	(YES)	(NO)
Adv. Internet	(YES)	(NO)
Power Point	(YES)	(NO)
MS Publisher	(YES)	(NO)
Corel Draw	(YES)	(NO)

Please let us know if you would prefer these sessions before the Fall semester begins or during the semester. Please circle your choice, both time and day.

**LATE AUGUST**  
(Half Days)

**FREE PERIOD**  
(12:30 P.M. - 1:30 P.M.)

**FALL SEMESTER**  
(2:30 P.M. - 4:30 P.M.)

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

Return completed questionnaire to Academic Computing & Technology, CAMPUS MAIL, BOX 813, BY MONDAY, AUGUST 1, 1994. Thank you for your cooperation.



TO: Campus Offices

FROM: Christine Tiano, Associate Director *CT*

DATE: July 13, 1994

RE: Position Available Forms for College Work Study and  
Budget "03" Student Workers for 1994-95.

\*\*\*\*\*

If your office needs college work study students for the 1994-95 academic year please complete the necessary position available form. Once the completed forms are received in our office you will receive a Policy and Procedure pamphlet concerning the hiring and supervision of work study students.

At this time, I would like to remind you of a service that we will be providing to students during the 1994-95 academic year. We are going to keep a listing of "03" jobs available in our office so that when students inquire about these types of jobs we will be able to point them in the right direction. The Financial Aid Office will not be responsible for the placement of these students, but instead will serve merely as a source of information.

COLLEGE WORK-STUDY POSITION AVAILABLE SEPTEMBER, 1994

DEPARTMENT: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ PHONE EXTENSION: \_\_\_\_\_

LOCATION: \_\_\_\_\_

Best time to reach the supervisor: \_\_\_\_\_

Estimated # of work-study students needed: \_\_\_\_\_

Estimated # of hours per week each student would work: \_\_\_\_\_

\*\*\*\* JOB DESCRIPTION \*\*\*\*

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office

BUDGET POSITION AVAILABLE SEPTEMBER, 1994

DEPARTMENT: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ PHONE EXTENSION: \_\_\_\_\_

LOCATION: \_\_\_\_\_

Best time to reach the supervisor: \_\_\_\_\_

Estimated # of work-study students needed: \_\_\_\_\_

Estimated # of hours per week each student would work: \_\_\_\_\_

\*\*\*\* JOB DESCRIPTION \*\*\*\*

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office



COLLEGE WORK-STUDY POSITION AVAILABLE JULY, 1994

DEPARTMENT: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ PHONE EXTENSION: \_\_\_\_\_

LOCATION: \_\_\_\_\_

Best time to reach the supervisor: \_\_\_\_\_

Estimated # of work-study students needed: \_\_\_\_\_

Estimated # of hours per week each student would work: \_\_\_\_\_

\*\*\*\* JOB DESCRIPTION \*\*\*\*

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office

BUDGET POSITION AVAILABLE JULY, 1994

DEPARTMENT: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ PHONE EXTENSION: \_\_\_\_\_

LOCATION: \_\_\_\_\_

Best time to reach the supervisor: \_\_\_\_\_

Estimated # of work-study students needed: \_\_\_\_\_

Estimated # of hours per week each student would work: \_\_\_\_\_

\*\*\*\* JOB DESCRIPTION \*\*\*\*

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office



# La Salle 56 and Explorer 32

Programming for Friday, July 15th to Friday, July 22nd.



Explorer 32

**Business: Diversity In The Workplace.** Alfred Little, Vice President of Human Resources at Sun Company, Inc., and James Devine, Vice President of La Salle College High School, discuss new approaches to providing for and maintaining diversity in the workplace. (New Program) Friday, July 15th, at 12:00pm and 8:00pm; Saturday, July 16th, at 8:00am and 4:00pm; Sunday, July 17th, at 12:00pm and 8:00pm; Monday, July 18th, at 8:00am.

**La Salle: Annual Fund Update with Dr. John Carabello.** This is Dr. John's final Update for the Annual Fund. He and special guest John Meko, Director of the Annual Fund discuss some of the University's achievements over the past two years. (New Program) Friday, July 15th, at 2:00pm and 10:00pm; Saturday, July 16th, at 10:00am and 6:00pm; Sunday, July 17th, at 2:00pm and 10:00pm; Monday, July 18th, at 10:00am.

**Current Events: Women And Protest.** Rosemary Barbera of Campus Ministry talks about the injustices against women in Latin America as part of Women's History Month. Friday, July 15th, at 4:00pm; Saturday, July 16th, at 12:00pm and 8:00pm; Sunday, July 17th, at 8:00am and 4:00pm.

**History: D-Day + 50 Memorial Service.** La Salle's ROTC and Alumni Association perform a wreath laying ceremony to honor those La Salle members who gave their lives in World War II. Friday, July 15th, at 5:00pm and 7:00pm; Saturday, July 16th, at 1:00pm, 3:00pm, 9:00pm and 11:00pm; Sunday, July 17th, at 9:00am and 11:00am and 7:00pm.

**Business: Guest Executives: William E. Herron.** The second episode of the February School of Business series featuring William E. Herron of Arthur Anderson. Friday, July 15th, at 6:00pm; Saturday, July 16th, at 2:00pm and 10:00pm; Sunday, July 17th, at 10:00am and 6:00pm.

**Culture and The Arts: African Influence on Dance and Culture:** Dr. Brenda Dixon Gottschild of Temple University discusses the influence of African culture on art and dance. Monday, July 18th, at 12:00pm and 8:00pm; Tuesday, July 19th, at 8:00am and 4:00pm.

**Business: How to Network in a Business Environment.** Dr. Sharon Javie, Chair of Marketing at La Salle University; Stephanie Lowe, Community Relations Manager for ComCast Cable; Dean Cimino, Vice President of Dean, Witter Reynolds; and Damian Mogavero, Analyst at Dillon, Read and Company discuss networking as part of La Salle's Business Awareness Week. Monday, July 18th, at 2:00pm and 10:00pm; Tuesday, July 19th, at 10:00am and 6:00pm.

**Current Events: Diplomacy and Conflict Resolution in Cyprus, The Middle East, and The Balkans.** The inaugural session of the Diplomat-in-Residence Program at La Salle University featured this presentation by Andrew J. Jacovides, Ambassador of the Republic of Cyprus to the United States. Monday, July 18th, at 4:00pm; Thursday, July 21st, at 12:00pm and 8:00pm; Friday, July 22nd, at 8:00am.

**Current Events: The United Nations Year of Indigenous Peoples and the Indigenous Movement Today.** Rosemel Millamen R., UN Consultant For Indigenous for Indigenous Issues discusses the state of the Indigenous movement in various parts of the world. Monday, July 18th, at 6:00pm; Thursday, July 21st, at 2:00pm and 10:00pm; Friday, July 22nd, at 10:00am.

**La Salle: Discover La Salle: Bob Lyons,** Director of La Salle's News Bureau, interviews La Salle's new provost, Dr. Daniel Pantaleo. Dr. Pantaleo discusses his plans for the future of La Salle University. Tuesday, July 19th, at 12:00pm and 8:00pm; Wednesday, July 20th, at 8:00am and 4:00pm.

**Health: When We Drink with Robert Chapman:** La Salle's Alcohol and Other Drug Program Coordinator presents the first in a series discussing the role of alcohol throughout history. Tuesday, July 19th, at 1:00pm and 9:00pm; Wednesday, July 20th, at 9:00am and 5:00pm.

**Religion: The Gift Of Katherine Drexel:** the life and contributions of Mother Drexel in educating minorities. Tuesday, July 19th, at 3:00pm and 11:00pm; Wednesday, July 20th, at 11:00am and 7:00pm.

**Careers: Steve Feden,** a recent La Salle alumni, comes back to La Salle to talk about the career opportunities in the rewarding field of occupational therapy. Wednesday, July 20th, at 12:00pm and 8:00pm; Thursday, July 21st, at 8:00am and 4:00pm.

**The Environment: Here's How: Ozone Depletion and CFCs.** A short look at the problems causing the destruction of the ozone layer. Wednesday, July 20th, at 1:30pm and 9:30pm; Thursday, July 21st, at 9:30am and 5:30pm.

**Politics: Hillary Clinton Visits La Salle:** A re-broadcast of the First Lady's campaign visit this past April. Wednesday, July 20th, at 2:30pm and 10:30pm; Thursday, July 21st, at 10:30am and 6:30pm.

*La Salle's Educational-Access Cable Channel is a division of Academic Computing and Technology.*

*La Salle 56 is available on ComCast, Wade and Greater Media Cable throughout Philadelphia.*

*Explorer 32 is available on the campus video network on La Salle's main campus.*

# **CAMPUS POSITIONS AVAILABLE**

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The Administrative Computer Center has an opening for a Senior Programmer. The requirements are a minimum of 2 to 4 years programming in UniBasic or PICK, good oral and written communication skills, and the ability to work well with our user community. Send resume to:

David O'Leary  
LaSalle University  
Box 833  
1900 W. Olney Ave.  
Phila., Pa. 19141

LaSalle University is an Equal Employment Opportunity/Affirmative Action Employer

## Director of Corporate Relations

La Salle University is seeking a full-time Director of Corporate Relations, effective October, 1994. The position will report to the Vice President for Development and will be responsible for coordinating all facets of the University's corporate relations program, including corporate fund-raising. The Director will be expected to develop close working relationships with corporations throughout the Delaware Valley, to work closely with administrative departments on campus that relate to corporations on a regular basis, and to assist faculty/staff on programs that might attract corporate funding.

The Director of Corporate Relations should possess a Bachelor's degree, demonstrate excellent oral and written communication skills, be a proven self-starter who is capable of developing a program on his/her own initiative, and have a thorough knowledge of the corporate community in the Delaware Valley. Some experience with corporate fund-raising is preferable but not mandatory.

Salary competitive and commensurate with experience. Interested persons should submit resumes by August 15, 1994 to Fred J. Foley, Jr., Ph.D., Vice President for Development, La Salle University, 1900 West Olney Avenue, Philadelphia, PA 19141. La Salle University is an Equal Opportunity/Affirmative Action Employer.

## POSITIONS AVAILABLE

**DAY CIRCULATION SUPERVISOR** - Connelly Library. A full-time position is available in the Circulation Department. The Supervisor is responsible for the day-to-day operation of the Circulation Department. In addition to carrying out routine Circulation procedures, the duties include supervision, scheduling and training of full-time staff, maintaining copy machines and supplies, handling patron complaints, supervising the maintenance of the reserve collection, and keeping statistics. In the absence of personnel and during busy times, the Supervisor is expected to work at the Circulation Desk. There are some duties involving maintenance of the book collection.

Normal hours are Monday through Friday, 7:45 AM - 3:45 PM. Days and hours may vary during staff shortages, semester breaks, holidays, exams, and summer sessions.

This position requires supervisory experience, good interpersonal skills, maturity, tact, attention to detail, basic computer skills, and the ability to work under pressure. Library experience helpful, but not required. Full benefits package including tuition remission.

**LIBRARY TECHNICIAN** - Connelly Library. A full-time position is available in the Circulation Department. This position provides circulation and reserve services to Library users. There are some duties involving maintenance of the book collection.

Normal hours are Saturday 10:00 AM - 6:00 PM, Sunday noon - 8:00 PM, Monday through Wednesday 4:00 PM - midnight. Days and hours vary during semester breaks, holidays, exams, and summer sessions.

This position requires good interpersonal skills, maturity, tact, attention to detail, basic computer skills, and the ability to work unsupervised. Library experience helpful, but not required. Full benefits package including tuition remission.

Candidates interested in either position should submit a **resume, 3 business references, and a letter of application stating the position for which you are applying to:**

Carol Brigham, Head of Access Services  
Connelly Library  
Box 810

The deadline for submitting applications is Tuesday, August 2, 1994.

AA/EOE